

Meeting Minutes
Prevention Committee
San Diego, January 24, 2000

I. Introductions

Richard Watson introduced Miranda Swanson, the Vision Project Manager and Sheila Keller, the internal EMSA Vision Project Specialist. Lois Williams introduced Barbara Alberson of the Health Department. Barbara will be joining the committee as a new member.

Members present: Barbara Alberson, John Brown, Colleen Campbell, Warren Davis, Cindy Hearrell, Nancy Lapolla, Paul Maxwell, Ray Mosack, Jan Ogar, Michael Osur, Sharon Pacyna, Maureen Phillips, Beth Sise, Kevin White.

EMSA & Vision Office staff present: Sheila Keller, Miranda Swanson, Richard Watson, Lois Williams, Claudia Zagrean.

II. Approval of minutes

- II. The minutes from the last meeting were reviewed and approved with minor changes. The changes consisted in some public components of Prevention being integrated by the Education and Funding Committees into their objectives.

III. Business Items

Old Business:

- ▶ Staff assigned action items from the last meeting were discussed.
- ▶ Name tags were provided for the committee members.
- ▶ Copies of the Guidelines for list serve enrollment were passed out.
- ▶ Grant time line information was provided. Grant time line started July 1999 and the committee has 3 years to complete their recommendations.
- ▶ Items introduced at the last meeting were further discussed and refined. Topics that were furthermore discussed included the need for a ongoing registry of prevention programs, the moratorium and the need for collaboration departments involved in prevention.

New Business

- ▶ Richard Watson introduced a few questions and concerns regarding prevention that were raised at the Trauma Task Force meeting earlier in the day. The questions target specific areas in injury prevention that need special consideration. Copies of this document will be distributed at the next meeting for further discussion.
- ▶ Copies of the “Strategic Plan for Injury Prevention and Control in California” (1993-1997) developed by the State Injury Control Advisory Task Force were passed out by Barb Alberson. Referred to as a “to do” list pertaining to prevention programs in California, this document

covers some EMS related issues and contains other useful injury prevention information. Committee members are encouraged to read it and make use of the information it contains.

- ▶ Miranda Swanson introduced the Vision Project Committee Handbook. This document is being developed by the Vision Office and it is meant to serve as a resource for all Vision committee members. It contained a listing of the services that the Vision Office can provide, guidelines for scheduling conference calls and meetings, guidelines for reimbursement and other issues related to the project. The handbook will be finalized and distributed to the committee members in a future meeting.
- ▶ At the last meeting, the group developed a list of objectives combining the recommendations from the NHTSA Assessment and the blue Vision document. These objectives were further refined and placed into three distinct categories, each containing additional components, as follows:

Outreach & Program Registry

Specific needs/goals:

- 1.Outreach/Marketing
- 2.Education/Continuing Education
- 3.Collaboration with external groups
- 4.Recognition and Reward(component at the state level)
- 5.Public Health
- 6.Registry Programs.

Data Collection

Specific needs/goals:

- 1.Uniform Data set
- 2.Accessibility to data
- 3.Regional Surveillance System
- 4.Basic components are commonly accepted
- 5.Linkage with other systems
- 6.Standardized Data sets
- 7.Availability of timely data.

Public Education

Specific needs/goals:

- 1.Define area committee wishes to focus on
- 2.Provider education excluded
- 3.Media training
- 4.Mirror focused regional or local prevention programs
- 5.Local prevention programs
- 6.NHTSA yearly planner (active research)
- 7.Key events & support for aging-collaborative.
8. Evaluation.

Topic I: Outreach and program registry:

Key points:

- It was indicated that we need to look at prevention from a system-wide perspective.
- The need to develop an inventory of ongoing trauma programs in the state was discussed.
- In order to develop a successful prevention plan, collaboration among the following departments would be highly desirable: EMS, Trauma and Health Services.
- The need for a statewide registry system starting from the existing registry systems was discussed.
- Regarding the prevention process, it was emphasized that decisions involving the legislative aspects of the project should be funneled through the state so that only a limited number of EMS bills would be created. The purpose of moratorium is to prevent individual pieces of legislation to move forward.
- The issues of funding for a registry system was brought up. Possible funding sources are OTS,

Prevention 2000 and the State General Fund.

- The need for a Clearing house for ongoing prevention programs was discussed.
- The need for an outreach program to the field providers was discussed. It was suggested that information be sent out with renewal of certification for the field providers. Information should also be made available on the web site as an easily accessible resource. Rotational training, emphasizing different aspects of the prevention program each time was also suggested as an outreach method. The need for injury prevention programs is different throughout the state, depending on geography.
- It was emphasized that there is a need to have collaboration for effective injury prevention among fire agencies, hospitals and other community agencies involved in prevention.

Action item 1: Formation of the Outreach and Public Registry Subcommittee, with the purpose of focusing on the specific issues related to the Outreach/Public Registry component of Prevention.

Outreach/Public Registry Subcommittee:
John Brown, Warren Davis, Cindy Hearrell,
Nancy Lapolla, Paul Maxwell, Beth Sise

Point person:
Nancy Lapolla: (805) 681-527

Topic II: Data Collection

Key points:

- The need for collaboration with Data Committee on this topic was emphasized. There is a need to know who's keeping track of what.
- In other states: Codes Project, makes it possible to get information from when the 911 call comes in to the time of hospital discharge.
- Data should be made available that includes the specific cause of injury in a certain community.
- Regional databases (regional surveillance data) is very important. It was pointed out that definitions have to be developed identifying specific sets of prevention related issues.
- To summarize: we need capability for regional surveillance and access to regional data, data needs to be locally accessible and available in a timely manner.

Action Item 2: Formation of the Data Collection Subcommittee, with the purpose of focusing on the specific issues related to Data Collection.

Data Collection Subcommittee members:
Victoria Behbahani, Roger Trent (both tentative),
Sharon Pacyna; and someone to be named by John Brown

Point person:
Sharon Pacyna: (619) 285-6429

Topic III: Public Education

Key points:

- Paramedic Task Force is giving this issue back to us.
- In order to improve participation, training should be available for end user.
- Media advocacy training should take place, so that during an emergency, the emphasis would not be on the individual, but on the problem.

Action Item 3: Formation of the Public Education Subgroup with the goal of focusing on the specific issues related to the Public Education objective.

Public Education Subcommittee Members:
Michael Osur, Ray Mosack , Colleen Campbell,
Maureen Phillips, Lois Williams

Point Person:
Michael Osur: (909) 358-5029

IV. Future Items

Time line for future actions:

- 2/10 Minutes/Roster/Instructions on conference calls to be made available.
- 3/3 Completion of conference calls.
- 3/10 Information to be made available on server.
- 3/20 Next meeting in Sacramento, place to be announced.

Special Notes:

The members that were not present at the January 24th meeting are encouraged to join one of the three subgroups. Contact the point person for the subgroup to sign up.